



Foreign Affairs Manual

4 FAM – Financial Management

Change Transmittal: FIN-420

Date: April 19, 2013

4 FAM ADMINISTRATIVE CHANGES – RM OFFICE SYMBOLS

Changes

1. This Change Transmittal administers administrative changes that result from the split of the Bureau of Resource Management (RM) into two bureaus: The Bureau of Budget and Planning (BP) and The Bureau of the Comptroller and Global Financial Services (CGFS).
2. If this issuance changes less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.1).
4. The office responsible for the material in this subchapter is CGFS/FPRA/FP. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard the old subchapters:

4 FAM 210	FIN-407	8-23-2010
4 FAM 220	FIN-407	8-23-2010
4 FAM 230	FIN-407	8-23-2010

4 FAM 240	FIN-417	10-18-2012
4 FAM 250	FIN-407	8-23-2010
4 FAM 270	FIN-407	8-23-2010

Insert the new subchapters issued under 4 FAM 210, 220, 230, 240, 250 and 270 (CT:FIN-420; 04-19-2013).

2. After inserting the material in the binder, insert this change transmittal immediately following the CT Checklist, then fill in the entry line for CT:FIN-420, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use KFAM and AINF TAGS on all communications on FAM/FAH issues.